

## Vacancy Bulletin

<b>Post Title:</b>	<b>Deputy Director, Division of Communication</b>	<b>Bulletin Ref. No.:</b>	<b>CF/DHR/VB-2012-08</b>
<b>Country:</b>	UNITED STATES OF AMERICA	<b>Budget Level:</b>	D-1
<b>Region:</b>	Headquarters, New York	<b>PAT No. (IMIS):</b>	1710
<b>Duty Station:</b>	New York	<b>Closing Date for Applications:</b>	13 June 2012
<b>VN. No.:</b>	VN-12-09	<b>HR Officer:</b>	SSR, (recruit.SSR@unicef.org)

**Purpose:** Under the supervision of the Director of the Division of Communication (DOC), the incumbent will provide strategic guidance, quality assurance and ensure overall management of DOC to promote the global visibility of children's issues.

In particular, the incumbent will guide and manage teams to ensure the timely identification, implementation and monitoring of divisional priorities. S/he will establish a systematic approach to identify issues of strategic importance for UNICEF and also ensure the effective co-ordination of DOC in support of global priorities. Emphasising team-building, s/he will promote the alignment of functions and capacities for an agile, effective and efficient communications team. The incumbent will also maintain working relations with key stakeholders in the organization - including HQ divisions, Regional and Country Offices and National Committees - to leverage and maximise the impact of organizational assets to promote children's issues on the global agenda.

The incumbent will oversee the Divisional budget, personnel/staffing and daily administrative operations. S/he will represent the Director within and outside UNICEF including the United Nations system as required.

**Generic Job Description:** Generic JD does not apply to this position

**Minimum Requirements:** Advanced university degree in journalism, communication, international relations, social sciences.

Thirteen years of relevant work experience in an international development context, especially at global levels, in the areas of journalism, communication, public relations.

Extensive management experience working with a wide range of stakeholders , particularly in the development and implementation of corporate communication priorities for a global organisation with HQ, regional and country locations.

Fluency in English. Knowledge of another UN language is an asset.

**Other Relevant Qualifications:**

Extensive experience managing teams of senior technical professionals, including in high pressure environments.

Proven co-ordination, organizational and interpersonal skills that motivate and mobilize staff and stakeholders across different organizational units to collectively drive for results.

Strong abilities to communicate and persuade both in internal and external environments on strategic organizational priorities.

Capacity to drive change across the organisation (i.e. good manager in the division; ability to reach out and partner; understanding of working in decentralised organisational culture, work effectively with other Divisions, Country and Regional Offices).

**Remarks:**

Applications will be considered only if accompanied by an updated CV and P11 form, as well as the two most recent PERs/Evaluations. Regret letters will only be sent to shortlisted candidates.

UNICEF is committed to diversity and inclusion within its workforce, and encourages qualified female and male candidates from all national, religious and ethnic backgrounds, including persons living with disabilities, to apply to become a part of our organisation.

**Vacancy Status:**

Advertised